## Configuring Classification Management

## Implementing File Management Tasks



Right click on classification Properties and click Create Property, or click on Create Property under the Actions Menu

·	Create Classification Drenarty Definition		
Server Manager (WIN-KT0SEUI 1D8E)			Actions
🖃 🖥 Roles	Settings		lassification Properties
<ul> <li>Server Manager (WIN-KTOSEUI 1D8E)</li> <li>Roles</li> <li>Active Directory Certificate Services</li> <li>Active Directory Domain Services</li> <li>DNS Server</li> <li>File Services</li> <li>Share and Storage Management</li> <li>File Server Resource Manager</li> <li>Classification Management</li> <li>Classification Rules</li> <li>File Management Tasks</li> </ul>	Settings         Property name:         Confidential         Description:         Assign a confidentiality value of Yes or no         Property type         Yes/No         A Yes value provided by other classification rules or file content will override a No value.		Iteractions         Iteraction Properties         Iteraction Property         Iteraction Property         Iteraction Property         Iteraction Properties         Iteractine         Iteractine
<ul> <li>Disk Management</li> <li>DFS Management</li> <li>Network Policy and Access Services</li> <li>Web Server (IIS)</li> <li>Features</li> <li>Diagnostics</li> <li>Configuration</li> <li>Storage</li> </ul>	Value       Description         Yes       No         No       No         Help       OK       Ca	Incel	

Type a property name and description, choose the value Yes/No, click OK



Select Classification Rules and click on Create a new rule

· · · · · · · · · · · · · · · · · · ·	Classification Rule Definitions		
Server Manager (WIN-KT0SEUI 1D8E)	Bule Settings Classification		Actions
Roles			Classification Rules
표 🕎 Active Directory Certificate Services			
표 🎇 Active Directory Domain Services	Rule name:		Create a New Rule
🛨 🚊 DNS Server	Confidential payroll documents 🔽 Enabled		Configure Classification Schedule
File Services	Provid Prov		
Share and Storage Management	Description:	- 11	Run Classification With All Rules Now.
🖃 🔤 File Server Resource Manager	Classify documents containing the word ?payroll? as confidential		Cancel Classification
🗄 🚑 Quota Management			Defect
He Screening Management			Q Refresh
Storage Reports Management			View
			Z Help
	Coope		
Eile Management Tasks	Select volumes and folders to classify:		
Disk Management			
🕀 🗞 DFS Management	Add		
Network Policy and Access Services	Dama I		
🕀 💐 Web Server (IIS)	Remove		
🗄 \overline{a} Features			
🛨 🚾 Diagnostics			
🛨 🁬 Configuration			
🕀 🚰 Storage			
—			
			11

Type the rule name and description and click on add to select the folder where the files reside.

	Classification Rule Definitions		
Server Manager (WIN-KT0SEUI 1D8E)	Bule Settings Classification		Actions
E Pales			Classification Rules
Server Manager (WIN-KTOSEUI 1D8E)	Classification Rule Definitions          Rule Settings       Classification         Rule name:       Confidential payroll documents       Image: Enabled         Description:       Classify documents containing the word ?payroll? as confidential         Browse For Folder       Select a folder         Select a folder       Image: Elect a folder         Select a folder       Image: Elect a folder         Image: Elect a folder       Image: Elect a folder         Image		Actions Classification Rules Create a New Rule Configure Classification Schedule Run Classification With All Rules Now Cancel Classification Refresh View Help Help
	Help OK	Cancel	

Navigate to the data folder which contains the files and click ok

	Clussification Rate Definitions			
Server Manager (WIN-KT0SEUI 1D8E)	Pula Sattinga Classification			Actions
P Roles	Nule Settings Colocation	1		Classification Rules
Active Directory Certificate Services	Classification mechanism			
Active Directory Domain Services	Choose a method to assign the property value:		1 11	ER Create a New Rule
± ≜ DNS Server	Content Classifier		1 11	Configure Classification Schedule
File Services     Share and Storage Management	Searches for strings and regular expressions in files using Windows		1 11	Run Classification With All Rules Now
3 Share and Storage Management     3	text extraction mechanisms		1 11	Kurr classification with Air Karcs Now
			1 11	Cancel Classification
🗉 🌄 File Screening Management	- Preseture		1 11	Refresh
🔁 Storage Reports Management	Property name		1 11	View
🖃 📸 Classification Management	Choose a property value to be assigned:		1 11	
Classification Properties	Confidential (Assign a confidentialily value of Yes or no)		1 11	? Help
Classification Rules	- Desert webs		1 11	
File Management Tasks	Property value		1 11	
E R DES Management	Froperty value to be assigned.		1 11	
Network Policy and Access Services			1 11	
THE Web Server (IIS)	Note: The assigned value might be combined with or overridden by		1 11	
🕀 \overline atures	more important values provided by other classification rules.		1 11	
Diagnostics		-	1 11	
E Configuration	Advanced		1 11	
🕀 📇 Storage		-	1 11	
			1 11	
			1 11	
			1 11	
			1 11	
			1 11	
			1 11	
			1 11	
			1 11	
			H	
	Help	ancel		
	Next run time: Never		·	

Choose a method to assign the property value and click on Advanced



Select Additional Classification Parameters

· · · · <u>panna</u> ) · <u>panna</u>	Classification Rule Definitions	_ [L] X	
Server Manager (WIN-KT0SEUI 1D8E)			Actions
🖃 🖥 Roles	Additional Rule Parameters		Classification Rules
Active Directory Certificate Services     Active Directory Domain Services     DNS Server     Active Services	Evaluation Type Additional Classification Parameters Parameters Specify any name/value parameters recognized by the selected		Create a New Rule Configure Classification Schedule
<ul> <li>Share and Storage Management</li> <li>Server Resource Manager</li> <li>Quota Management</li> </ul>	classification method:		Run Classification With All Rules Now Cancel Classification
🗉 💒 File Screening Management	Name Value	Insert	 Refresh
₽ Storage Reports Management ☐ Classification Management		Remove	View
Classification Properties Classification Rules Classification Rules Classification Rules Classification Rules Classification Rules Classification Rules Disk Management Classification Rules Disk Management Classification Rules Classification Rules Classification Class	**         Specify the criteria to match files against. The classification mechaset the property only if all patterns and strings are found in a file or system properties. Valid parameter names are:         RegularExpression: Match this regular expression using .Net synta expressions are matched with multiline semantics and are case se http://msdn.microsoft.com/en-us/library/ae5bf541.aspx for the compectification. For example, "\d\d\d' will match any three-digit num NOTE: Complex regular expressions may result in significant reduct classification speed and consume large amounts of memory.         Help       OK	anism will  rits file ax. The ensitive. See omplete ber. ctions in Cancel Cancel	Pelp

Type the word **String** under the Name column and **payrol** under the Value column, then click on OK twice.



Select your classification rule and click on Run Classification with All Rules Now..



Select Wait for classification to complete execution an click on OK



Classification is executing

(ک	\win-kt0seui1d8	e\c\$\StorageReports\Interactive\AutomaticClassification17_2013-08-17_09-10-51.h - Windows Interne	t Explorer
G	💽 - 💽 \w	n-kt0seui1d8e\c\$\StorageReports\Interactive\AutomaticClassification17_2013-08-17_09-10-51.html	K Ding
ا <del>ک</del>	Favorites 🛛 👍 🕻	⊃ Suggested Sites 🔻 💋 Web Slice Gallery 👻	
Ø	\\win-kt0seui 1d8e \	c\$\StorageReports\Interactive\Aut	🔹 🗟 👻 🖃 🖶 👻 Page 🔹 Safety 👻 Tools 👻 🕡 👻
		Automatic Classification Report Generated at: 8/17/2013 9:10:51 AM	
	Report Description:	Lists files that were acted on by the classification policy. Use this report to understand how files were classified by the classification policy rules.	
	Machine:	WIN-KT0SEUI 1D8E	
	Report Folders:	'C:\data folder'	

## Automatic Classification Report Table of Contents

<u>Report Totals</u> <u>Size by Owner</u> <u>Size by File Group</u> <u>Size by Property</u> <u>Property: Confidential Statistics</u>

Report Totals							
Files shown in the report			All files matching report criteria				
Properties Files Total size on Disk		Properties	Files	Total size on Disk			
1	2	0.00 MB	1	2	0.00 MB		

To top of the current report

Size By Owner



BUILTIN\Administrators; 0.00 MB; (100.00 %)

Cocal intranet | Protected Mode: Off

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🥖 \ \win-l	ct0seui1d	8e\c\$\Stora	geReports\	Interactive	AutomaticClassifica	tion17_2013	3-08-1	7_09-10	)-51.h -	- Windows Internet Explorer	<u>_ 8 ×</u>
$\Theta$	~ 🥖 \\w	vin-kt0seui 1d8e	<pre>\c\$\StorageF</pre>	Reports\Inter	active \AutomaticClassific	ation 17_2013	-08-17_	09-10-51	.html	🔽 🔄 🔀 Bing	<b>₽</b> -
숨 Favorit	es 👍	<mark>O</mark> Suggested	Sites 🔻 度	Web Slice G	allery 👻						
🏉 \\win-k	t0seui 1d8e	\c\$\StorageRe	ports\Interac	tive\Aut						🏠 🔻 🗟 👻 🖃 🛻 👻 Page 👻 Safet	y 🕶 Tools 👻 🕜 🕶 🂙
											•
				Size by	File Group						
	File Gr	oup			Total size on Disk			Files			
	Text F	iles			0.00 MB			2			
To top o	f the curr	ent report									
										1	
				Size by	Property						
	Prope	erty			Total size on Disk			Files			
Confidential 0.00 MB 2											
<u>To top o</u>	f the curr	ent report									
		Statistics fo	or files by	'Confider	tial						
	Folder	Statistics in	n nics by	connach							
File name	Value	Rule	Last accessed	Last	Owner	-					
	<u>c:\data fo</u>					1					
file1.txt	Yes	Confidential payroll documents	8/17/2013 8:27:59 AM	8/17/2013 8:28:27 AM	BUILTIN\Administrators		_				
	<u>c:\data fo</u>	lder				]					
file2.txt	Yes	Confidential payroll documents	8/17/2013 8:28:37 AM	8/17/2013 8:28:59 AM	BUILTIN\Administrators						
<u>To top o</u>	f the curr	ent report									
											•
										📢 Local intranet   Protected Mode: Off	A 🕶 🔍 100% 👻 //

🗢 🔿 🔁 🖬 🔢 🖬		
<ul> <li>File Server Resource Manager (Local)</li> <li>Quota Management</li> <li>File Screening Management</li> <li>Storage Reports Management</li> <li>Classification Management</li> <li>Classification Properties</li> <li>Classification Rules</li> <li>File Management Tasks</li> </ul>	Task Name       Scone       A       Type       Report       Status       Last Run       Last Result       Next Run         Create File Management Task       X         General       Action       Notification       Report       Condition       Schedule         Task name:       X       X       Enable       Enable         Description:       Move confidential documents to another folder       Move confidential documents to another folder       Move confidential documents to another folder	Actions File Management Tasks Create File Management Refresh View Help
	Scope Select volumes and folders to run task on: Add Remove	

Select File Management Tasks, click on File Management tasks in the Actions Menu. Type the Task name and description.

File Server Resource Manager (Local)	Task Name Scope 🔺 Type Report Status Last Run Last Result Next Run	Actions
🕀 🚑 Quota Management	Create File Management Task	File Management Tasks
File Screening Management	General Action Notification Report Condition Schedule	
Storage Reports Management	Tark name:	Create File Management
Classification Management	Mayo Confidential Elec	Refresh
	Move Confidential Files	View
	Description:	Help
	Move confidential documents to another folder	
	Browse For Folder	
	Calasta Gildan	
	Select a folder	
	E 🏭 Local Disk (C:)	
	Add	
	Remove	
	encryption folder	
	🗄 🍺 inetpub	
	🕀 📁 PerfLogs	
	lace confidential files bere	
	Folder data folder	
	Make New Folder OK Cancel	
		1
	Help OK Cancel	
		1

Click on Add and navigate to the folder that contain the files then click on OK.

Quota Management   Pile Screening Management   Storage Reports Management   Classification Management   Classification Noroperties   Classification Report   Classification Report   Move Confidential Files   Move Confidential files   Description:   Move confidential documents to another folder     Scope   Select volumes and folders to run task on:   C:\data folder
Folder containing files



Next Select Action click on Browse and navigate to the folder into which you want the Confidential files moved

File Server Resource Manager (Local)	Task Name Scope 🛆 Type Report Status Last Run Last Result Next Run	Actions
🛨 🚣 Quota Management	Create File Management Task	File Management Tasks
File Screening Management	General Action Notification Report Condition Schedule	🧖 Crasta Eila Managament
Classification Management	Property conditions	
Classification Properties	Property Operator Value	Refresh
Classification Rules		View
File Management Tasks	Add Edt   Days since file was created: •   Days since file was last modified: •   Days since file was last accessed: •   Days since file was last accessed: •   Wildcard pattern matching file name: •   * Note: If the Last Access Time is not being maintained by the Server, this condition may not behave as expected.   Effective starting: 8/22/2013	P Help
	Help OK Cancel	

Next select condition and click Add

File Server Resource Manager (Local)	Task Name Score	e 🛆 Tvne	Report Status	Last Run Last Re	esult Next Run	Actions
Quota Management     Streening Management     Storage Reports Management	Create File Ma General Ac	anagement Task tion Notification Repo	ort Condition Schedule	[ ]	×	File Management Tasks
<ul> <li>Classification Management</li> <li>Classification Properties</li> </ul>	Property co	Operator	Value			Q Refresh
Classification Rules						View
	Property	Condition		×		P Help
	Property:	Confidential (Assign a c	onfidentialily value of Yes	or no)		
	Operator:	Equal		•		
	l Value:	Yes		<b>_</b>		
			ОК	Cancel		
		<u></u>	,			
	Help		OK	Cancel		

Make sure the operator is at **Equal** and the Value at **Yes.** Click on OK

File Server Resource Manager (Local)	Task N	ame Scope	A Type	Report	Status	Last Run	Last Result	Next Run	Actions	
🕀 🚣 Quota Management	C	reate File Manag	ement Task				×		File Management Ta	isks
File Screening Management		General Action	Notification Repo	rt Condition	Schedule	1			Create File Manag	oment
		Task is schedule	d for the following tim	100						ement
Classification Properties			a for the following th	169.			-		Refresh	
Classification Rules									View	
File Management Tasks		Create							Per Help	
		Help			OK	Ca	incel			

Select schedules then click Create.

Ba File Server Resource Manager (Local)	Tarik Nama Canan ( Tima Darant Chakun Lant Dun Lant Dun	Actions
Quota Management	Create File Management Task	Actions
File Screening Management		File Management Tasks
Storage Reports Management	General Action Notification Report Condition Schedule	🚰 Create File Management
Classification Management	Task is scheduled for the following times:	Defect
Classification Properties	Schedule ? X	Q Refresh
🚰 Classification Rules		View
📑 File Management Tasks	Schedule	2 Help
	1. At 9:00 AM every day, starting 8/22/2013	
	New Delete	
	Schedule Task: Start time:	
	Daily 9:00 AM Advanced	
	Schedule Task Daily	
	Every 1 day(s)	
	Show multiple schedules.	
	OK Cancel	
	Help OK Cancel	

Click on New, Accept the default settings and click on OK twice.

a File Server Resource Manager (Local)		Tack Name	Scope		Pepert	Status	Last Dup	Last Decult	Next Dup	Act	tions
🗄 🚑 Quota Management		T dSK IVdille	Scope	-   Type	Report	Status	Last Kull	Last Kesuit	NEXCRUIT	File	Management Tasks
File Screening Management		Scope: C:\da	ata folder (1 ite	m)							
Storage Reports Management	<b>7</b>	Move Confi	C:\data folder	Expiration	Yes		Never		8/23/201		Create File Management
Classification Properties										0	Refresh
Classification Rules											View
										?	Help
										Se	lected File Manageme
											Edit File Management Ta
											Enable File Management
											Disable File Managemen
											Run File Management Ta
											Cancel File Management
Salact the tack and		k on Du	n Filo							×	Delete
Select the task and t		K OII KU	п гпе							?	Help
management task n	φw										
										ļ	
		File Manageme	ent Task Details: N	love Confidentia	I Files				<b>▲</b>		

File Server Resource Manager (Local)	Task Name	Scope	△   Type	Report	Status Last Run	Last Result	Next Run	Acti	ons
Puota Management	□ Scope: C:\	data folder (1 iter	n)					File	Management Tasks
Storage Reports Management	Move Confi	C:\data folder	Expiration	Yes	Never		8/23/201	1	Create File Management
Classification Management								Q	Refresh
									View
🔀 File Management Tasks								?	Help
	Ι.							Sele	ected File Management
	R	un File Manageme	ent Task			×			Edit File Management Tas
		You have chosen to run a file management task now. Depending on the volumes and folders managed, this can take an extended period of time.							Enable File Management
									Disable File Management
									Run File Management Ta
		How do you want to proceed?							Cancel File Management
		Kait for task to (	complete execu	tion				×	Delete
		<ul> <li>Run the task in t</li> </ul>	he background					?	Help
				[	OK Cance				

Select Wait for task to complete execution

×
Cancel

Task running

	File Management Task Report Generated at: 8/22/2013 9:09:45 AM
Report Description:	Report for the following File Management Task: Move Confidential Files
Action Type:	expiration - Expiration directory <u>C:\place confidential files here\WIN-KT0SEUI1D8E.server2008.com\Move Confidential</u> Files 2013-08-22 09-09-45
Machine:	WIN-KT0SEUI 1D8E
Report Folders:	'C:\data folder'

## File Management Task Report Table of Contents

Report Totals Size by Owner Size by File Group Owner: BUILTIN\Administrators Statistics Report Error for Files

	Report Totals										
	File	s shown in the report	All files matching report criteria								
	Files	Total size on Disk		Total size on Disk							
1	2	0.00 MB	1	2	0.00 MB						